



Hartsville/Trousdale
Water/Sewer Utility Board

Heather Bay
Chair

Mark White
Co-Chair

Sissie Parker Harper
Secretary

Jack McCall
Member

Lonnie Taylor
Member

Ben Fiock
Member

DATE AND TIME: Tuesday, November 25, 2025, at 5:00 pm

PLACE OF MEETING: Hartsville Trousdale Water & Sewer Utility
Conference Room
322 Broadway
Hartsville, TN. 37074

AGENDA

ORDER OF BUSINESS

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call & Determination of Quorum**
5. **Approval of Agenda**
6. **Approval of Minutes**
 - o Review and Approval of October 2025 Board Meeting Minutes
7. **Financial Reports**
 - o Review and Approval of October 2025 Financial Reports
8. **Reports**
 - o Engineering Report – Evan White – Mid-Tenn Engineering
 - o General Manager’s Report – Tony Crook
 - o Water Loss Report – Emily Walker
9. **Old Business**
 - o Garrott Brothers Sewer Charges
 - o Gregory/Hall/Wilson St. Water Line
10. **New Business**
 - o SRF Grants Program Solicitation November 17, 2025-January 5, 2026
 - o Review of Sewer Billing Exemption Policy
 - o Water and Sewer Standard Specifications (Addendum C)
11. **Public Comments**
12. **Board Members’ Comments**
13. **Adjournment**

Hartsville-Trousdale County Water & Sewer Utility District

Board of Commissioners Meeting Minutes

Date: October 28, 2025

1. Call to Order

The meeting was called to order by Chair Heather Bay.

2. Invocation

The invocation was offered by Tony Crook.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Tony Crook.

4. Roll Call

Board Members Present:

- Heather Bay
- Ben Fiock
- Elizabeth Harper
- Lonnie Taylor

Others in Attendance: Tony Crook, Emily Walker, Evan White, Rosie Myhan, Sherrie and Tom Sorrells, Helene Singer Cash (TN Economic Authority) and Ryan Hogan (Garrott Brothers).

5. Approval of Agenda

No amendments were made. The agenda was approved on a motion by Elizabeth Harper, seconded by Lonnie Taylor. Motion carried.

6. Approval of Minutes

The August 2025 meeting minutes were approved on a motion by Lonnie Taylor, seconded by Elizabeth Harper. Motion carried.

7. Financial Report

The September 2025 financial report was approved on a motion by Elizabeth Harper, seconded by Lonnie Taylor. Motion carried.

8. Reports

Engineering Report – Evan White, Mid-Tenn Engineering

- WTP #1 has been painted; and is back online.

- WTP #2 is also complete and back online.
- Browning Branch Booster Station plans were submitted to the state, still pending approval. Repairs at the Snake Hollow tank are pending the booster station completion. Contractor is heading to Arkansas and will come back to complete Snake Hollow Tank and he is aware of the deadline.
- Tube settlers are complete and back in operation.
- Sam Beasley wastewater pump remains in design.
- Hydraulic model is being calibrated based on system pressures and flows. Still having to tweak some things to make sure it is all correct.
 - o Model currently showing the lowest pressures at:
 - Griffs Hollow Ln., Griffs Ridge Ln., Gravel Hill Rd., Hawkins Branch Rd. @ Fuqua Hollow Ln., Harris Branch Rd @ the end of it, Ft. Blount Rd. @ end of the 6 inch line, Honey Prong @ the end of it, and Old Bottom Rd. at the top of the hill.
 - Tony to verify pressures.
- Directors Order is still Pending.
- Pre Construction meeting with Kemp Brothers has been scheduled for November 13 at 10:00AM.

Manager's Report – Tony Crook

- We have been working with Jones Brothers to get the new lines tied in.
- We have started flow testing.
- Working on installing taps.

Water Loss Report – Emily Walker

- Water Loss is down to 29.5%.

9. Old Business

- Deteriorating water lines at Gregory St., Hall St., and Wilson St. are failing under 80 psi pressure. The lines are in the street so this will be an expensive fix. Evan provided an Opinion of Probable Cost. Water, Sewer and Gas are all in the same area. In the road approx. \$137,600.00, if we can get the line out of the road that will save approximately \$55,000. If we could go down the right side of the road there would be some bores under the road that would have to be done. We only have 15 ft from center of the road on Gregory St. UD needs to approach homeowners on the right side of the road to inquire about getting easements.

10. Public Comments

- Rosie Myhan:
 - o Planning commission is looking at Morrison St. There will not be fire protection. It will be on the developer to upgrade lines and pumps to obtain fire protection. There are other units on Green Top that were approved and they don't have fire approval either.

- Tom and Sherrie Sorrels – inquired about the fire hydrant installation on Old Hwy 25.
 - o The developer paid for that it wasn't paid for by the utility.
- Helene Singer Cash – TN Central Economic Authority – meeting with and discussing different industries coming to town.
- Ryan Hogan – Garrott Brothers – they are paying 1200-1500 in sewer each month and they aren't hooked into the sewer system. They have other plants that have sewer but they don't pay on the 2-inch line.
 - o UD is in the process of creating a policy to address this issue.

11. Adjournment

Motion to adjourn was made by Lonnie Taylor, seconded by Elizabeth Harper. Motion carried.

HARTSVILLE/TROUSDALE WATER AND SEWER
 BUDGET TO ACTUAL: 2025-2026
 FOR ACCOUNTING PERIOD 10/31/2025

| FYE 2026 | | | | | | | |
|-------------------------------|------------------------------------|------------------------|----------------------|------------------------|------------------------|-----------------------|---------------|
| Account Number | Account Description | Budget | 12 Month Ave. | Budget Period | YTD Actual | Variance | |
| 204-43190 | OTHER GEN SERV- SEWER/CON | \$ 1,166,152.00 | \$ 97,179.33 | \$ 388,717.33 | \$ 382,856.05 | \$ 5,861.28 | |
| 204-43191 | WATER SALES | \$ 2,854,881.00 | \$ 237,906.75 | \$ 951,627.00 | \$ 968,275.68 | \$ (16,648.68) | |
| 204-43193 | WATER TAP SALES | \$ 358,223.00 | \$ 29,851.92 | \$ 119,407.67 | \$ 70,667.00 | \$ 48,740.67 | |
| 204-43194 | SERVICE CHARGES | \$ 392,969.00 | \$ 32,747.42 | \$ 130,989.67 | \$ 21,686.11 | \$ 109,303.56 | |
| 204-44110 | INVESTMENT INCOME | \$ 69,459.00 | \$ 5,788.25 | \$ 23,153.00 | \$ 32,744.30 | \$ (9,591.30) | |
| 204-44120 | LEASE/RENTALS - CITY | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 204-44530 | SALE OF EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 204-44560 | DAMAGES RECOVERED FROM INDIVIDUALS | | | \$ - | \$ - | \$ - | |
| 204-44570 | CONTRIBUTIONS AND GIFTS | | | \$ - | \$ - | \$ - | |
| 204-44990 | OTHER REVENUE(REC OF BAD DEBT) | | | | \$ 1,213.74 | \$ (1,213.74) | |
| 204-48130 | Other Governments/Citizens Groups | | | | \$ - | \$ - | |
| 204-49700 | INSURANCE RECOVERY | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 204-47590 | OTHER FED THRU STATE(GRANT - SEWER | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 204-47901 | AMERICAN RESCUE PLAN | | | | \$ - | \$ - | |
| 204-48990 | OTHER INCOME(SAFETY Grant) | \$ 4,587.00 | | | \$ - | \$ - | |
| Revenue Total | With Grants | \$ 4,846,271.00 | \$ 403,473.67 | \$ 1,613,894.67 | \$ 1,477,442.88 | \$ 136,451.79 | 10.94% |
| Revenue Total | Without Grants | \$ 4,841,684.00 | \$ 403,473.67 | \$ 1,613,894.67 | \$ 1,477,442.88 | \$ 137,665.53 | 10.94% |
| Expense Total | | \$ 4,505,445.00 | \$ 375,453.75 | \$ 1,501,815.00 | \$ 1,331,750.57 | \$ 170,064.43 | |
| Total Public Utilities | | \$ 340,826.00 | \$ 28,019.92 | \$ 112,079.67 | \$ 145,692.31 | \$ (33,612.64) | |

Year: 2026
 Period: October
 Period Begin: 10/01/25
 Period End: 10/31/25
 Budget Amounts: Original

Hartsville Trousdale Water and Sewer Income Statement

| Account | October Actual Balance | 2026 YTD Actual Balance | YTD Budget Total | YTD Budget Remaining |
|---|---------------------------|-------------------------------|---------------------|----------------------------|
| 204-43190-0000-001 OTHER GENERAL SERVICES CONNE | (\$1,375.00) | (15,350.00) | (\$23,322.85) | (\$7,972.85) |
| 204-43190-0000-002 OTHER GNERAL SERVICES SEWER S | (\$82,968.18) | (361,956.05) | (\$1,107,844.60) | (\$745,888.55) |
| 204-43190-0000-003 OTHER GENERAL SERVICES CONNE | (\$1,275.00) | (5,550.00) | (\$34,984.28) | (\$29,434.28) |
| Sewer Connections | (\$85,618.18) | (382,856.05) | (\$1,166,151.73) | (\$783,295.68) |
| 204-43191-0000-001 WATER SALES CITY | (\$84,570.78) | (367,649.30) | (\$1,141,952.47) | (\$774,303.17) |
| 204-43191-0000-003 WATER SALES RURAL | (\$138,557.14) | (600,626.38) | (\$1,712,928.70) | (\$1,112,302.32) |
| Water Sales | (\$223,127.92) | (968,275.68) | (\$2,854,881.17) | (\$1,886,605.49) |
| 204-43193-0000-001 TAP SALES CITY | (\$5,428.00) | (14,570.00) | (\$111,049.19) | (\$96,479.19) |
| 204-43193-0000-002 TAP SALES SEWER | (\$6,000.00) | (15,000.00) | (\$78,809.10) | (\$63,809.10) |
| 204-43193-0000-003 TAP SALES RURAL | (\$5,428.00) | (41,097.00) | (\$168,364.90) | (\$127,267.90) |
| Tap Sales | (\$16,856.00) | (70,667.00) | (\$358,223.19) | (\$287,556.19) |
| 204-43194-0000-001 SERVICE CHARGES CITY | (\$4,554.24) | (15,531.57) | (\$130,989.67) | (\$115,458.10) |
| 204-43194-0000-002 SERVICE CHARGES SEWER | (\$524.24) | (2,179.24) | (\$130,989.67) | (\$128,810.43) |
| 204-43194-0000-003 SERVICE CHARGES RURAL | (\$1,008.69) | (3,975.30) | (\$130,989.66) | (\$127,014.36) |
| Service Charges | (\$6,087.17) | (21,686.11) | (\$392,969.00) | (\$371,282.89) |
| 204-44110-0000-001 INVESTMENT INCOME CITY | (\$1,993.78) | (32,744.30) | (\$69,459.00) | (\$36,714.70) |
| Investment Income | (\$1,993.78) | (32,744.30) | (\$69,459.00) | (\$36,714.70) |
| 204-44120-0000-001 LEASE/RENTALS CITY | \$0.00 | 0.00 | (\$7,380.00) | (\$7,380.00) |
| Lease Rentals | \$0.00 | 0.00 | (\$7,380.00) | (\$7,380.00) |
| 204-44530-0000-001 SALE OF EQUIPMENT | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| Sale of Equipment | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-44560-0000-003 DAMAGES RECOVERED FROM INDIV | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-44570-0000-001 CONTRIBUTIONS AND GIFTS | \$0.00 | 0.00 | (\$1,529.00) | (\$1,529.00) |
| 204-44570-0000-003 CONTIBUTIONS AND GIFTS | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-44990-0000-001 OTHER REVENUE(BAD DEBT RECOV | (\$301.46) | (1,213.74) | \$0.00 | \$1,213.74 |
| 204-47590-0000-001 OTHER FEDERAL THRU STATE | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-47901-0000-001 AMERICAN RESCUE PLAN FUNDING | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-48130-0000-000 Other Governments and Citizens Group | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-48990-0000-001 OTHER INCOME/ SAFETY GRANT | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| Grants/Contributions | (\$301.46) | (1,213.74) | (\$1,529.00) | (\$315.26) |
| Total Revenue | (\$333,984.51) | (1,477,442.88) | (\$4,850,593.09) | (\$3,373,150.21) |
| 204-55900-0105-001 EMPLOYEE WAGES- SUPERVISOR | \$0.00 | 0.00 | \$30,915.66 | \$30,915.66 |

| <u>Account</u> | <u>October Actual Balance</u> | <u>2026 YTD Actual Balance</u> | <u>YTD Budget Total</u> | <u>YTD Budget Remaining</u> |
|---|-----------------------------------|--|-----------------------------|-------------------------------------|
| 204-55900-0105-002 EMPLOYEE WAGES SUPERVISOR SE | \$0.00 | 0.00 | \$30,915.66 | \$30,915.66 |
| 204-55900-0105-003 EMPLOYEE WAGES SUPERVISOR RL | \$0.00 | 0.00 | \$31,852.68 | \$31,852.68 |
| Supervisor | \$0.00 | 0.00 | \$93,684.00 | \$93,684.00 |
| 204-55900-0162-001 EMPLOYEE WAGES CLERICAL CITY | \$6,351.36 | 25,166.55 | \$72,339.94 | \$47,173.39 |
| 204-55900-0162-002 EMPLOYEE WAGES CLERICAL SEWE | \$5,513.68 | 24,924.61 | \$80,423.83 | \$55,499.22 |
| 204-55900-0162-003 EMPLOYEE WAGES CLERICAL RURA | \$6,241.19 | 27,139.28 | \$88,383.23 | \$61,243.95 |
| Clerical | \$18,106.23 | 77,230.44 | \$241,147.00 | \$163,916.56 |
| 204-55900-0187-001 EMPLOYEE WAGES OVERTME CITY | \$4,169.70 | 21,409.53 | \$80,979.55 | \$59,570.02 |
| 204-55900-0187-003 EMPLOYEE WAGES OVERTIME RURA | \$5,152.27 | 29,357.53 | \$100,442.17 | \$71,084.64 |
| 204-55900-0187-002 EMPLOYEE WAGES OVERTIME SEWI | \$1,533.89 | 4,866.54 | \$15,820.28 | \$10,953.74 |
| Employee Wages | \$10,855.86 | 55,633.60 | \$197,242.00 | \$141,608.40 |
| 204-55900-0188-003 EMPLOYEE WAGES BONUS RURAL | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-55900-0188-001 EMPLOYEE WAGES BONUS CITY | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-55900-0188-002 EMPLOYEE WAGES BONUS SEWER | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| Employee Bonus | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-55900-0189-001 EMPLOYEE WAGES OTHER SALARY | \$19,977.45 | 85,748.95 | \$262,174.41 | \$176,425.46 |
| 204-55900-0189-002 EMPLOYEE WAGES OTHER SALARY | \$13,044.07 | 54,704.49 | \$155,939.92 | \$101,235.43 |
| 204-55900-0189-003 EMPLOYEE WAGES OTHER SALARY | \$28,781.38 | 123,663.85 | \$372,136.67 | \$248,472.82 |
| Employee Wages | \$61,802.90 | 264,117.29 | \$790,251.00 | \$526,133.71 |
| 204-55900-0191-001 BOARD MEMBERS SALARY | \$0.00 | 600.00 | \$6,000.00 | \$5,400.00 |
| Board Members | \$0.00 | 600.00 | \$6,000.00 | \$5,400.00 |
| 204-55900-0196-001 IN SERVICE TRAINING CITY | \$47.60 | 538.00 | \$2,274.90 | \$1,736.90 |
| 204-55900-0196-002 IN-SERVICE TRAINING | \$119.00 | 713.00 | \$1,887.74 | \$1,174.74 |
| 204-55900-0196-003 IN SERVICE TRAINING RURAL | \$71.40 | 807.00 | \$3,412.36 | \$2,605.36 |
| In service Training | \$238.00 | 2,058.00 | \$7,575.00 | \$5,517.00 |
| 204-55900-0201-001 EMPLOYEE BENEFIT SOCIAL SECUR | \$3,102.53 | 11,431.69 | \$40,687.09 | \$29,255.40 |
| 204-55900-0201-002 EMPLOYEE BENEFIT SOCIAL SECUR | \$1,292.45 | 4,561.53 | \$15,111.05 | \$10,549.52 |
| 204-55900-0201-003 EMPLOYEE BENEFIT SOCIAL SECUR | \$3,578.08 | 13,480.87 | \$47,389.86 | \$33,908.99 |
| Social security | \$7,973.06 | 29,474.09 | \$103,188.00 | \$73,713.91 |
| 204-55900-0204-001 EMPLOYEE BENEFIT STATE RETIREM | \$1,537.09 | 6,691.45 | \$26,374.41 | \$19,682.96 |
| 204-55900-0204-002 EMPLOYEE BENEFIT STATE RETIREM | \$714.70 | 2,910.09 | \$11,784.08 | \$8,873.99 |
| 204-55900-0204-003 EMPLOYEE BENEFIT STATE RETIREM | \$2,305.63 | 10,037.14 | \$39,561.51 | \$29,524.37 |
| Retirement | \$4,557.42 | 19,638.68 | \$77,720.00 | \$58,081.32 |
| 204-55900-0207-001 EMPLOYEE BENEFIT MEDICAL CITY | \$3,260.40 | 13,543.20 | \$49,730.58 | \$36,187.38 |
| 204-55900-0207-002 EMPLOYEE BENEFIT MEDICAL SEWE | \$1,881.00 | 7,524.00 | \$26,873.57 | \$19,349.57 |
| 204-55900-0207-003 EMPLOYEE BENEFIT MEDICAL RURA | \$4,890.60 | 20,314.80 | \$74,595.85 | \$54,281.05 |
| Medical Insurance | \$10,032.00 | 41,382.00 | \$151,200.00 | \$109,818.00 |
| 204-55900-0301-001 ACCOUNTING SERVICES | \$0.00 | 0.00 | \$1,390.68 | \$1,390.68 |
| Accounting | \$0.00 | 0.00 | \$1,390.68 | \$1,390.68 |

| <u>Account</u> | <u>October Actual Balance</u> | <u>2026 YTD Actual Balance</u> | <u>YTD Budget Total</u> | <u>YTD Budget Remaining</u> |
|---|-----------------------------------|--|-----------------------------|-------------------------------------|
| 204-55900-0307-001 COMMUNICATION CITY | \$0.00 | 1,595.55 | \$6,687.16 | \$5,091.61 |
| 204-55900-0307-002 COMMUNICATION SEWER | \$0.00 | 321.40 | \$2,494.03 | \$2,172.63 |
| 204-55900-0307-003 COMMUNICATION RURAL | \$0.00 | 6,524.22 | \$19,762.81 | \$13,238.59 |
| Communication | \$0.00 | 8,441.17 | \$28,944.00 | \$20,502.83 |
| 204-55900-0317-001 DATA PROCESSING CITY | \$2,081.62 | 8,955.61 | \$23,767.51 | \$14,811.90 |
| 204-55900-0317-002 DATA PROCESSING SEWER | \$2,081.62 | 8,955.61 | \$22,876.83 | \$13,921.22 |
| 204-55900-0317-003 DATA PROCESSING RURAL | \$2,081.62 | 8,955.58 | \$23,805.32 | \$14,849.74 |
| Data Processing | \$6,244.86 | 26,866.80 | \$70,449.66 | \$43,582.86 |
| 204-55900-0320-001 DUES AND MEMBERSHIPS CITY | \$0.00 | 0.00 | \$1,048.93 | \$1,048.93 |
| 204-55900-0320-002 DUES AND MEMBERSHIPS SEWER | \$0.00 | 0.00 | \$286.33 | \$286.33 |
| 204-55900-0320-003 DUES AND MEMBERSHIPS RURAL | \$0.00 | 0.00 | \$1,429.74 | \$1,429.74 |
| Dues and Memberships | \$0.00 | 0.00 | \$2,765.00 | \$2,765.00 |
| 204-55900-0321-001 ENGINEERING SERVICES | \$0.00 | 0.00 | \$20,871.25 | \$20,871.25 |
| 204-55900-0321-002 ENGINEERING SERVICES | \$0.00 | 0.00 | \$20,871.25 | \$20,871.25 |
| 204-55900-0321-003 ENGINEERING SERVICES | \$0.00 | 0.00 | \$21,503.50 | \$21,503.50 |
| Engineering Services | \$0.00 | 0.00 | \$63,246.00 | \$63,246.00 |
| 204-55900-0332-001 LEGAL NOTICES, RECORDINGS CITY | \$0.00 | 378.00 | \$606.81 | \$228.81 |
| 204-55900-0332-002 LEGAL NOTICES, RECORDINGS SEW | \$0.00 | 0.00 | \$903.84 | \$903.84 |
| 204-55900-0332-003 LEGAL NOTICES, RECORDINGS RUR | \$0.00 | 567.00 | \$781.35 | \$214.35 |
| Legal Notices | \$0.00 | 945.00 | \$2,292.00 | \$1,347.00 |
| 204-55900-0335-001 MAINTENANCE REPAIRS BUILDING (| \$0.00 | 0.00 | \$375.00 | \$375.00 |
| 204-55900-0335-002 MAINTENANCE REPAIR BLD SEWER | \$0.00 | 0.00 | \$364.00 | \$364.00 |
| 204-55900-0335-003 MAINTENANCE REPAIR BUILDING RL | \$0.00 | 0.00 | \$366.00 | \$366.00 |
| Maintenance Buildings | \$0.00 | 0.00 | \$1,105.00 | \$1,105.00 |
| 204-55900-0336-001 MAINTENANCE REPAIR EQUIPMENT | \$0.00 | 598.54 | \$33,204.18 | \$32,605.64 |
| 204-55900-0336-002 MAINTENANCE REPAIR EQUIPMENT | \$29,613.40 | 42,490.90 | \$61,802.41 | \$19,311.51 |
| 204-55900-0336-003 MAINTENANCE REPAIR EQUIPMENT | \$0.00 | 897.80 | \$58,771.41 | \$57,873.61 |
| Maintenance equipment | \$29,613.40 | 43,987.24 | \$153,778.00 | \$109,790.76 |
| 204-55900-0337-001 MAINTENANCE/ REPAIR OFFICE EQL | \$0.00 | 0.00 | \$3,070.00 | \$3,070.00 |
| 204-55900-0337-002 MAINTENACNE/REPAIRS OFFICE EQI | \$0.00 | 0.00 | \$3,070.00 | \$3,070.00 |
| 204-55900-0337-003 MAINTENACNE/REPAIRS OFFICE EQI | \$0.00 | 0.00 | \$3,079.00 | \$3,079.00 |
| Maintenance Office Equipment | \$0.00 | 0.00 | \$9,219.00 | \$9,219.00 |
| 204-55900-0338-001 MAINTENANCE REPAIR VEHICLES CI | \$366.25 | 1,030.38 | \$8,770.28 | \$7,739.90 |
| 204-55900-0338-002 MAINTENANCE REPAIR VEHICLES SE | \$249.90 | 249.90 | \$0.00 | (\$249.90) |
| 204-55900-0338-003 MAINTENANCE REPAIR VEHICLES RL | \$549.37 | 1,545.53 | \$13,062.72 | \$11,517.19 |
| Maintenance Vehicles | \$1,165.52 | 2,825.81 | \$21,833.00 | \$19,007.19 |
| 204-55900-0348-001 POSTAL CHARGES CITY | \$0.00 | 51.39 | \$327.36 | \$275.97 |
| 204-55900-0348-002 POSTAL CHARGES SEWER | \$0.00 | 48.67 | \$327.36 | \$278.69 |
| 204-55900-0348-003 POSTAL CHARGES RURAL | \$0.00 | 48.66 | \$337.28 | \$288.62 |
| Postal Charges | \$0.00 | 148.72 | \$992.00 | \$843.28 |
| 204-55900-0355-001 TRAVEL | \$0.00 | 0.00 | \$277.00 | \$277.00 |

| <u>Account</u> | <u>October Actual Balance</u> | <u>2026 YTD Actual Balance</u> | <u>YTD Budget Total</u> | <u>YTD Budget Remaining</u> |
|--|-----------------------------------|--|-----------------------------|-------------------------------------|
| 204-55900-0355-002 TRAVEL | \$0.00 | 0.00 | \$277.00 | \$277.00 |
| 204-55900-0355-003 TRAVEL | \$0.00 | 0.00 | \$286.00 | \$286.00 |
| Travel | \$0.00 | 0.00 | \$840.00 | \$840.00 |
| 204-55900-0359-002 DISPOSAL FEES | \$0.00 | 3,960.13 | \$9,585.00 | \$5,624.87 |
| Disposal Fees | \$0.00 | 3,960.13 | \$9,585.00 | \$5,624.87 |
| 204-55900-0361-001 PERMITS CITY | \$0.00 | 0.00 | \$1,113.25 | \$1,113.25 |
| 204-55900-0361-002 PERMITS SEWER | \$0.00 | 0.00 | \$3,382.60 | \$3,382.60 |
| 204-55900-0361-003 PERMITS RURAL | \$0.00 | 0.00 | \$1,775.15 | \$1,775.15 |
| Permits | \$0.00 | 0.00 | \$6,271.00 | \$6,271.00 |
| 204-55900-0399-001 OTHER CONTRACTED SERVICES CIT | \$500.96 | 1,732.32 | \$31,178.83 | \$29,446.51 |
| 204-55900-0399-002 OTHER CONTRACTED SERVICES SE | \$363.16 | 1,556.93 | \$7,268.49 | \$5,711.56 |
| 204-55900-0399-003 OTHER CONTRACTED SERVICES RU | \$751.28 | 2,612.55 | \$27,069.12 | \$24,456.57 |
| Other Contracted services | \$1,615.40 | 5,901.80 | \$65,516.44 | \$59,614.64 |
| 204-55900-0415-001 ELECTRICITY CITY | \$132.66 | 17,854.04 | \$66,780.08 | \$48,926.04 |
| 204-55900-0415-002 ELECTRICITY SEWER | \$132.66 | 38,967.76 | \$153,556.94 | \$114,589.18 |
| 204-55900-0415-003 ELECTRICITY RURAL | \$156.04 | 30,702.44 | \$117,951.98 | \$87,249.54 |
| Electricity | \$421.36 | 87,524.24 | \$338,289.00 | \$250,764.76 |
| 204-55900-0425-001 GASOLINE CITY | \$2,662.54 | 5,029.39 | \$18,732.52 | \$13,703.13 |
| 204-55900-0425-002 GASOLINE SEWER | \$319.82 | 721.49 | \$2,636.20 | \$1,914.71 |
| 204-55900-0425-003 GASOLINE RURAL | \$3,993.78 | 7,544.04 | \$28,519.28 | \$20,975.24 |
| Gasoline | \$6,976.14 | 13,294.92 | \$49,888.00 | \$36,593.08 |
| 204-55900-0434-001 NATURAL GAS CITY | \$0.00 | 0.00 | \$1,750.81 | \$1,750.81 |
| 204-55900-0434-002 NATURAL GAS SEWER | \$0.00 | 0.00 | \$1,280.75 | \$1,280.75 |
| 204-55900-0434-003 NATURAL GAS RURAL | \$0.00 | 0.00 | \$3,635.44 | \$3,635.44 |
| Natural Gas | \$0.00 | 0.00 | \$6,667.00 | \$6,667.00 |
| 204-55900-0435-001 OFFICE SUPPLIES CITY | \$313.94 | 404.13 | \$816.00 | \$411.87 |
| 204-55900-0435-002 OFFIC SUPPLIES SEWER | \$313.94 | 387.93 | \$816.00 | \$428.07 |
| 204-55900-0435-003 OFFICE SUPPLIES RURAL | \$313.93 | 412.17 | \$842.00 | \$429.83 |
| Office Supplies | \$941.81 | 1,204.23 | \$2,474.00 | \$1,269.77 |
| 204-55900-0450-001 TIRES AND TUBES CITY | \$225.60 | 1,053.12 | \$1,869.78 | \$816.66 |
| 204-55900-0450-002 TIRES AND TUBES SEWER | \$0.00 | 0.00 | \$346.29 | \$346.29 |
| 204-55900-0450-003 TIRES AND TUBES RURAL | \$338.40 | 1,579.68 | \$2,776.93 | \$1,197.25 |
| Tires and Tubes | \$564.00 | 2,632.80 | \$4,993.00 | \$2,360.20 |
| 204-55900-0463-001 TESTING (WATER SAMPLES, ETC) CI | \$161.76 | 1,210.60 | \$11,357.91 | \$10,147.31 |
| 204-55900-0463-002 TESTING (WATER SAMPLES, ETC) SE | \$1,000.00 | 2,700.00 | \$7,396.09 | \$4,696.09 |
| 204-55900-0463-003 TESTING (WATER SAMPLES, ETC) RU | \$242.64 | 1,815.90 | \$13,144.00 | \$11,328.10 |
| Testing | \$1,404.40 | 5,726.50 | \$31,898.00 | \$26,171.50 |
| 204-55900-0468-001 CHEMICALS CITY | \$6,572.88 | 23,314.24 | \$63,225.31 | \$39,911.07 |
| 204-55900-0468-002 CHEMICALS SEWER | \$1,652.64 | 7,349.57 | \$27,563.56 | \$20,213.99 |
| 204-55900-0468-003 CHEMICALS RURAL | \$10,109.30 | 35,221.29 | \$95,066.13 | \$59,844.84 |

| <u>Account</u> | <u>October Actual Balance</u> | <u>2026 YTD Actual Balance</u> | <u>YTD Budget Total</u> | <u>YTD Budget Remaining</u> |
|---|-----------------------------------|--|-----------------------------|-------------------------------------|
| Chemicals | \$18,334.82 | 65,885.10 | \$185,855.00 | \$119,969.90 |
| 204-55900-0499-001 OTHER SUPPLIES AND MATERIALS C | \$16,448.11 | 44,533.02 | \$203,561.70 | \$159,028.68 |
| 204-55900-0499-002 OTHER SUPPLIES AND MATERIALS S | \$847.03 | 3,176.92 | \$43,964.17 | \$40,787.25 |
| 204-55900-0499-003 OTHER SUPPLIES AND MATERIALS F | \$27,215.02 | 71,634.78 | \$320,635.13 | \$249,000.35 |
| Other Supplies | \$44,510.16 | 119,344.72 | \$568,161.00 | \$448,816.28 |
| 204-55900-0506-001 LIABILITY INSURANCE CITY | \$3,498.37 | 13,993.48 | \$33,644.11 | \$19,650.63 |
| 204-55900-0506-002 LIABILITY INSURANCE SEWER | \$3,498.37 | 13,993.48 | \$33,644.11 | \$19,650.63 |
| 204-55900-0506-003 LIABILITY INSURANCE RURAL | \$3,498.35 | 13,993.40 | \$34,663.78 | \$20,670.38 |
| Liability Ins | \$10,495.09 | 41,980.36 | \$101,952.00 | \$59,971.64 |
| 204-55900-0514-001 DEPRECIATION CITY | \$24,181.57 | 98,905.94 | \$340,271.25 | \$241,365.31 |
| 204-55900-0514-002 DEPRECIATION SEWER | \$24,181.57 | 98,905.94 | \$340,271.25 | \$241,365.31 |
| 204-55900-0514-003 DEPRECIATION RURAL | \$24,181.57 | 98,905.94 | \$350,582.80 | \$251,676.86 |
| 204-55900-0520-001 LOSS ON DISPOSAL OF PROPERTY | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| Depreciation | \$72,544.71 | 296,717.82 | \$1,031,125.30 | \$734,407.48 |
| 204-55900-0599-001 OTHER CHARGES CITY | \$800.58 | 21,482.34 | \$15,777.19 | (\$5,705.15) |
| 204-55900-0599-002 OTHER CHARGES SEWER | \$3,198.69 | 8,870.49 | \$10,366.64 | \$1,496.15 |
| 204-55900-0599-003 OTHER CHARGES RURAL | \$2,091.84 | 32,515.02 | \$15,826.17 | (\$16,688.85) |
| Other Charges | \$6,091.11 | 62,867.85 | \$41,970.00 | (\$20,897.85) |
| 204-55900-0603-001 INTEREST ON LOAN | \$1,968.80 | 7,875.20 | \$63,191.00 | \$55,315.80 |
| 204-55900-0603-002 INTEREST ON LOAN SEWER | \$7,755.71 | 31,105.26 | \$63,191.00 | \$32,085.74 |
| 204-55900-0603-003 INTEREST ON LOAN | \$2,953.20 | 11,812.80 | \$63,191.00 | \$51,378.20 |
| Int on Loans | \$12,677.71 | 50,793.26 | \$189,573.00 | \$138,779.74 |
| 204-55900-0699-000 ADMINISTRATIVE FEE | \$142.00 | 568.00 | \$0.00 | (\$568.00) |
| Admin Fee on Loan | \$142.00 | 568.00 | \$0.00 | (\$568.00) |
| 204-55900-0719-001 OFFICE EQUIPMENT | \$0.00 | 0.00 | \$799.00 | \$799.00 |
| 204-55900-0719-002 OFFICE EQUIPMENT | \$0.00 | 0.00 | \$799.00 | \$799.00 |
| 204-55900-0719-003 OFFICE EQUIPMENT | \$0.00 | 0.00 | \$827.00 | \$827.00 |
| OFFICE EQUIPMENT | \$0.00 | 0.00 | \$2,425.00 | \$2,425.00 |
| 204-58831-0188-001 AMERICAN RESCUE PLAN EXPENDIT | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-58831-0201-001 AMERICAN RESCUE PLAN EXPENDIT | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| 204-58831-0212-001 AMERICAN RESCUE PLAN EXPENDIT | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| AMERICAN RESCUE PLAN | \$0.00 | 0.00 | \$0.00 | \$0.00 |
| Total Expenses | \$327,307.96 | 1,331,750.57 | \$4,661,504.08 | \$3,329,753.51 |
| Net Profit/Loss | (\$6,676.55) | (145,692.31) | (\$189,089.01) | (\$43,396.70) |

Hartsville Trousdale Water and Sewer Balance Sheet

Fiscal Year: 2026
 Comparative Year: 2025
 Include Thru: October

| Account | 2026 Beginning Balance | Previous Period Balance | 2026 YTD 10/31/25 | 2025 YTD 10/31 | Difference |
|---|---------------------------|----------------------------|----------------------|-------------------|----------------|
| 204-11120-0000-000 CASH ON HAND | 400.00 | 400.00 | 400.00 | 400.00 | 0.00 |
| 204-11130-0000-000 CASH WBT550167 | 641,329.69 | 605,105.73 | 555,155.06 | 392,356.96 | 162,798.10 |
| 204-11130-0000-001 1st Natl 4.35% Maturity 02/26/2026 11Mos | 1,159,151.46 | 1,184,570.22 | 1,184,570.22 | 1,099,424.72 | 85,145.50 |
| 204-11130-0000-003 1ST NATIL BK 11-month 4.35% mat 5/7/26 | 656,613.99 | 656,613.99 | 656,613.99 | 624,730.83 | 31,883.16 |
| 204-11130-0000-004 PAYROLL ACCOUNT | 26,534.26 | 26,984.26 | 9,914.54 | 9,701.31 | 213.23 |
| 204-11130-0000-005 MONEY MARKET ACCOUNT | 1,097,935.52 | 1,102,001.38 | 1,103,541.16 | 1,085,592.23 | 17,948.93 |
| 204-11130-0000-007 2022 ARP Sanitary Sewer Flow Monitors | 0.00 | 13,487.50 | 13,501.17 | 0.00 | 13,501.17 |
| 204-11130-0000-008 Escrow Preferred Sandblasting & Paint | 0.00 | 5,406.00 | 5,409.99 | 0.00 | 5,409.99 |
| Total Cash | 3,581,964.92 | 3,594,569.08 | 3,529,106.13 | 3,212,206.05 | 316,900.08 |
| 204-11140-0000-000 ACCOUNTS RECEIVABLE | 346,129.30 | 405,242.80 | 318,258.98 | 332,796.12 | (14,537.14) |
| 204-11170-0000-000 CASH EQUIVALENTS/VOUCHERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 204-11600-0000-000 PREPAID ITEMS | 118,056.00 | 212,511.73 | 202,016.64 | 78,706.72 | 123,309.92 |
| 204-12250-0000-000 NET PENSION ASSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Short Term Assets | 464,185.30 | 617,754.53 | 520,275.62 | 411,502.84 | 108,772.78 |
| 204-13200-0000-000 LAND | 410,043.39 | 410,043.39 | 410,043.39 | 410,043.39 | 0.00 |
| 204-13300-0000-000 BUILDINGS AND IMPROVEMENTS | 1,573,434.00 | 1,573,434.00 | 1,573,434.00 | 33,200.00 | 1,540,234.00 |
| 204-13310-0000-000 ACCUMLATED DEPCATION BUILDINGS | (20,825.27) | (20,825.27) | (20,825.27) | 17,860.88 | (38,686.15) |
| 204-13400-0000-000 INFRASTURE | 33,897,760.43 | 33,897,760.43 | 33,897,760.43 | 30,241,211.53 | 3,656,548.90 |
| 204-13410-0000-000 ACCUMULATED DEPRECIATION INFASTRUCTURE | (12,577,686.69) | (12,577,686.69) | (12,577,686.69) | (12,032,773.06) | (544,913.63) |
| 204-13700-0000-000 MACHINERY AND EQUIPMENT | 2,075,657.83 | 2,104,984.66 | 2,104,984.66 | 1,963,815.84 | 141,168.82 |
| 204-13910-0000-000 ALLOWANCE FOR DEPRECIATION | (1,918,238.96) | (2,142,412.07) | (2,214,956.78) | (1,906,541.56) | (308,415.22) |
| Long Term Assets | 23,440,144.73 | 23,245,298.45 | 23,172,753.74 | 18,726,817.02 | 4,445,936.72 |
| 204-13800-0000-000 CONSTRUCTION IN PROGRESS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 204-13800-0000-005 FIRE HYDRANT PROJECT | 316,363.63 | 317,638.47 | 317,638.47 | 316,363.63 | 1,274.84 |
| 204-13800-0000-006 SHOP BUILDING | (0.07) | (0.07) | (0.07) | 1,546,630.93 | (1,546,631.00) |

| Account | 2026 Beginning Balance | Previous Period Balance | 2026 YTD 10/31/25 | 2025 YTD 10/31 | Difference |
|---|------------------------|-------------------------|-------------------|----------------|----------------|
| 204-13800-0000-008 TANK PROJECT | 0.00 | 0.00 | 0.00 | 3,619,031.50 | (3,619,031.50) |
| 204-13800-0000-009 BRIDLE PATH LOOP | 0.00 | 0.00 | 0.00 | 19,400.00 | (19,400.00) |
| 204-13800-0000-010 GRAVEL HILL COMMUNICATION TOWER | 7,052.00 | 7,052.00 | 7,052.00 | 4,325.00 | 2,727.00 |
| 204-13800-0000-011 85141-2202-14 RAINBOW PROJECT | 1,105,000.00 | 1,105,000.00 | 1,105,000.00 | 1,105,000.00 | 0.00 |
| 204-13800-0000-012 2022 ARP SEWER FLOW MONITORS | 294,150.10 | 294,150.10 | 294,150.10 | 0.00 | 294,150.10 |
| 204-13800-0000-013 ARP Water Tank Rehabilitation | 20,742.85 | 123,456.85 | 228,434.22 | 0.00 | 228,434.22 |
| 204-13800-0000-014 WTP TUBE SETTLER PROJECT | 0.00 | 0.00 | 134,000.00 | 0.00 | 134,000.00 |
| Construction in Progress | 1,743,308.51 | 1,847,297.35 | 2,086,274.72 | 6,610,751.06 | (4,524,476.34) |
| 204-15400-0000-000 PENSION CHANGES IN EXPERIENCE | 184,172.00 | 184,172.00 | 184,172.00 | 118,184.00 | 65,988.00 |
| 204-15401-0000-000 PENSION CHANGES IN ASSUMPTION | 168,982.00 | 168,982.00 | 168,982.00 | 225,309.00 | (56,327.00) |
| 204-15402-0000-000 PENSION CHANGES IN INVESTMENT EARNINGS | 40,369.00 | 40,369.00 | 40,369.00 | 14,368.00 | 26,001.00 |
| 204-15404-0000-000 PENSION CHANGES AFTER MEASUREMENT DATE | 65,907.00 | 65,907.00 | 65,907.00 | 57,822.00 | 8,085.00 |
| Changes in Pension | 459,430.00 | 459,430.00 | 459,430.00 | 415,683.00 | 43,747.00 |
| Total Assets | 29,689,033.46 | 29,764,349.41 | 29,767,840.21 | 29,376,959.97 | 390,880.24 |
| 204-21100-0000-000 ACCOUNTS PAYABLE | (106,198.13) | (87,904.47) | (98,694.17) | (120,275.92) | 21,581.75 |
| 204-21200-0000-000 ACCRUED WAGES | (22,308.74) | (22,864.01) | 0.03 | 0.03 | 0.00 |
| 204-21310-0000-000 INCOME TAX WITHHELD | 2,052.87 | 2,251.35 | 15.00 | (2,384.39) | 2,399.39 |
| 204-21320-0000-000 SOCIAL SECURITY TAX FICA | 2,533.46 | 2,601.20 | 19.04 | 466.47 | (447.43) |
| 204-21325-0000-000 EMPLOYEE MEDICARE DEDUCTION | 592.56 | 608.42 | 4.46 | 1,917.92 | (1,913.46) |
| 204-21330-0000-000 RETIREMENT CONTRIBUTIONS | 23,277.72 | 26,648.91 | 26,686.32 | 14,847.44 | 11,838.88 |
| 204-21342-0000-000 HEALTH INSURANCE | (1,648.35) | (1,648.52) | (1,977.97) | (1,987.65) | 9.68 |
| 204-21343-0000-000 AMERICAN GENERAL | (46.38) | (46.41) | (64.96) | (64.84) | (0.12) |
| 204-21344-0000-000 DENTAL INSURANCE | 2.64 | 9.48 | (76.90) | (84.84) | 7.94 |
| 204-21345-0000-000 AFLAC | (150.28) | (150.36) | (167.16) | (166.84) | (0.32) |
| 204-21346-0000-000 OTHER PR DED/TRUSTMARK | (26.84) | (26.84) | (26.84) | (36.72) | 9.88 |
| 204-21347-0000-000 USAble Life | 572.03 | 638.47 | 335.14 | (121.73) | 456.87 |
| 204-21348-0000-000 VISION | 396.51 | 396.09 | 379.63 | 390.39 | (10.76) |
| 204-21360-0000-000 GARNISHMENTS AND LEVIES | 160.38 | 47.54 | 0.00 | 0.00 | 0.00 |
| 204-21395-0000-000 ACCRUED LEAVE CURRENT | (59,845.93) | (59,845.93) | (59,845.93) | (33,455.93) | (26,390.00) |
| 204-21500-0000-000 DUE TO SOLID WASTE | (26,487.37) | (29,755.91) | (27,984.51) | (20,263.37) | (7,721.14) |
| 204-21530-0000-000 DUE TO STATE SALES TAX | (13,587.62) | (16,282.48) | (12,703.19) | (14,170.00) | 1,466.81 |
| 204-21900-0000-001 LEAK PROTECTION | 5,696.28 | 5,700.39 | 5,700.39 | 5,156.47 | 543.92 |
| 204-21900-0000-002 LINE PROTECTION | 593.37 | 598.37 | 598.37 | 453.37 | 145.00 |
| 204-21900-0000-003 LEAK PROTECTION SEWER | (2,484.10) | (2,477.85) | (2,477.85) | (2,652.96) | 175.11 |
| 204-21900-0000-004 LINE PROTECTION SEWER | 72.51 | 72.51 | 72.51 | 49.51 | 23.00 |

| Account | 2026 Beginning Balance | Previous Period Balance | 2026 YTD 10/31/25 | 2025 YTD 10/31 | Difference |
|--|------------------------|-------------------------|-------------------|-----------------|--------------|
| Short Term Liabilities | (196,833.41) | (181,430.05) | (170,208.59) | (172,383.59) | 2,175.00 |
| 204-21951-0000-000 CUSTOMER DEPOSIT | (4,000.00) | (4,000.00) | (4,000.00) | (4,000.00) | 0.00 |
| 204-27200-0000-002 REVENUE BONDS PAYABLE RD 48085-24 | (3,044,277.74) | (3,026,425.82) | (3,020,456.57) | (3,091,476.12) | 71,019.55 |
| 204-27200-0000-003 REVENUE BONDS PAYABLE RD 48085-1000 | (1,615,433.43) | (1,606,918.90) | (1,604,071.86) | (1,637,892.26) | 33,820.40 |
| 204-27550-0000-000 NET PENSION LIABILITY | (231,309.00) | (231,309.00) | (231,309.00) | (117,503.00) | (113,806.00) |
| 204-27800-0000-000 SRF DW8 2021-239 Loan | (2,164,680.00) | (2,142,750.00) | (2,159,602.00) | (2,197,398.00) | 37,796.00 |
| 204-29980-0000-000 PENSION CHANGES IN EXPERIENCE | (24,561.00) | (24,561.00) | (24,561.00) | (49,122.00) | 24,561.00 |
| 204-29982-0000-000 CHANGES IN INVESTMENT EARNINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Long Term Liabilities | (7,084,261.17) | (7,035,964.72) | (7,044,000.43) | (7,097,391.38) | 53,390.95 |
| Total Liabilities | (7,281,094.58) | (7,217,394.77) | (7,214,209.02) | (7,269,774.97) | 55,565.95 |
| Assets- Liabilities | 22,407,938.88 | 22,546,954.64 | 22,553,631.19 | 22,107,185.00 | 446,446.19 |
| 204-39900-0000-000 FUND BALANCE | (22,407,938.88) | (22,407,938.88) | (22,407,938.88) | (22,022,521.40) | (385,417.48) |
| Profit/Loss | 0.00 | 139,015.76 | 145,692.31 | 84,663.60 | 61,028.71 |

HTWS Utility District Billing Register

Cycle(s) *All*
 Customer Type(s) *All*
 Service Type(s) *All*
 Print Billing Register For *Historical Billing*
 Address To Print *Billing Address*
 Totals Format *Balance Totals*
 Account Number Range *All*

Break Out Service Credit
 Print Budget Actual Amounts
 Space Between Accounts *0"*
 AddOn Type Reporting Group *All*
 Transaction Date Range *10/1/2025 To 10/31/2025*
 Print Format *Totals Only*
 Print Rate Codes
 Filter By Reporting Groups

Billing Register Sort Order *Account Number*
 Use Reading Factor
 Print Final Bills First
 Include Inactive Services
 Inactive Services To Include *All*

| Service | Budget | Final | Active | Inactive | Usage | Deposits | Charge | State Tax | Net | Arrears | Balance | Penalty |
|------------------------------------|-----------|-------------|-----------|-----------------|-------------|-------------------|------------------|-------------------|------------|---------|-------------------|-----------------|
| Route 48 Totals | | | | | | | | | | | | |
| Garbage | 0 | 0 | 3 | 0 | 0 | 0.00 | 48.00 | 0.00 | 48.00 | | 48.00 | 0.00 |
| Sewer | 0 | 0 | 14 | 0 | 2899027 | 0.00 | 35,413.75 | 0.00 | 35,413.75 | | 35,413.75 | 0.00 |
| Water | 0 | 20 | 2438 | 19 | 15319983 | 0.00 | 169,118.24 | 13,804.43 | 182,922.67 | | 187,168.30 | 2,440.65 |
| Leak Protect | 0 | 12 | 2238 | 16 | 0 | 0.00 | 5,361.02 | 0.00 | 5,361.02 | | 5,467.80 | 0.00 |
| Line Protect | 0 | 12 | 2232 | 5 | 0 | 0.00 | 3,595.50 | 0.00 | 3,595.50 | | 3,682.63 | 0.00 |
| Service | 0 | 0 | 1 | 3 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | 225.00 | 0.00 |
| Sewer Leak | 0 | 0 | 12 | 0 | 0 | 0.00 | 38.30 | 0.00 | 38.30 | | 38.30 | 0.00 |
| Sewer Line | 0 | 0 | 6 | 0 | 0 | 0.00 | 6.50 | 0.00 | 6.50 | | 6.50 | 0.00 |
| 0 | 44 | 6944 | 43 | 18219010 | 0.00 | 213,581.31 | 13,804.43 | 227,385.74 | | | 232,050.28 | 2,440.65 |
| Number of Active Accounts | | | | | | | | | | | 2279 | |
| Number of Inactive Accounts | | | | | | | | | | | 16 | |
| Route 49 Totals | | | | | | | | | | | | |
| Garbage | 0 | 4 | 538 | 9 | 0 | 0.00 | 14,210.00 | 0.00 | 14,210.00 | | 14,836.62 | 0.00 |
| Sewer | 0 | 6 | 702 | 12 | 2818776 | 0.00 | 24,378.80 | 0.00 | 24,378.80 | | 25,612.20 | 906.53 |
| Sprinklers | 0 | 0 | 1 | 0 | 0 | 0.00 | 1.00 | 0.00 | 1.00 | | 1.00 | 0.00 |
| Water | 0 | 6 | 709 | 12 | 2928235 | 0.00 | 25,628.84 | 2,161.62 | 27,790.46 | | 28,520.99 | 322.70 |
| Leak Protect | 0 | 5 | 612 | 9 | 0 | 0.00 | 1,434.06 | 0.00 | 1,434.06 | | 1,503.79 | 0.00 |
| Line Protect | 0 | 5 | 607 | 1 | 0 | 0.00 | 647.00 | 0.00 | 647.00 | | 657.00 | 0.00 |
| Service | 0 | 0 | 0 | 4 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | 165.00 | 0.00 |
| Sewer Leak | 0 | 5 | 595 | 8 | 0 | 0.00 | 1,649.65 | 0.00 | 1,649.65 | | 1,704.95 | 0.00 |
| Sewer Line | 0 | 1 | 131 | 0 | 0 | 0.00 | 216.00 | 0.00 | 216.00 | | 216.00 | 0.00 |
| 0 | 32 | 3895 | 55 | 5747011 | 0.00 | 68,165.35 | 2,161.62 | 70,326.97 | | | 73,217.55 | 1,229.23 |
| Number of Active Accounts | | | | | | | | | | | 625 | |
| Number of Inactive Accounts | | | | | | | | | | | 9 | |

| Service | Budget | Final | Active | Inactive | Usage | Deposits | Charge | State Tax | Net | Arrears | Balance | Penalty |
|---------|--------|-------|--------|----------|-------|----------|--------|-----------|-----|---------|---------|---------|
|---------|--------|-------|--------|----------|-------|----------|--------|-----------|-----|---------|---------|---------|

Route 50 Totals

| | | | | | | | | | | | | |
|------------------------------------|-----------|-------------|-----------|----------------|-------------|------------------|-----------------|------------------|-----------|--|------------------|-----------------|
| Garbage | 0 | 2 | 491 | 14 | 0 | 0.00 | 12,330.50 | 0.00 | 12,330.50 | | 13,400.10 | 0.00 |
| Sewer | 0 | 4 | 667 | 19 | 2589524 | 0.00 | 23,175.63 | 0.00 | 23,175.63 | | 26,374.49 | 1,012.71 |
| Sprinklers | 0 | 0 | 1 | 0 | 0 | 0.00 | 1.00 | 0.00 | 1.00 | | 1.00 | 0.00 |
| Water | 0 | 5 | 700 | 18 | 3001285 | 0.00 | 25,271.21 | 2,135.11 | 27,406.32 | | 30,094.42 | 347.04 |
| Leak Protect | 0 | 3 | 627 | 13 | 0 | 0.00 | 1,513.73 | 0.00 | 1,513.73 | | 1,634.87 | 0.00 |
| Line Protect | 0 | 3 | 616 | 2 | 0 | 0.00 | 683.00 | 0.00 | 683.00 | | 726.50 | 0.00 |
| Service | 0 | 0 | 0 | 4 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | 385.00 | 0.00 |
| Sewer Leak | 0 | 2 | 599 | 13 | 0 | 0.00 | 1,828.25 | 0.00 | 1,828.25 | | 1,957.73 | 0.00 |
| Sewer Line | 0 | 0 | 205 | 1 | 0 | 0.00 | 255.50 | 0.00 | 255.50 | | 301.50 | 0.00 |
| 0 | 19 | 3906 | 84 | 5590809 | 0.00 | 65,058.82 | 2,135.11 | 67,193.93 | | | 74,875.61 | 1,359.75 |
| Number of Active Accounts | | | | | | | | | | | | 645 |
| Number of Inactive Accounts | | | | | | | | | | | | 15 |

Route 51 Totals

| | | | | | | | | | | | | |
|------------------------------------|----------|-----------|----------|--------------|-------------|---------------|--------------|---------------|--------|--|---------------|--------------|
| Water | 0 | 0 | 14 | 0 | 42436 | 0.00 | 623.70 | 54.77 | 678.47 | | 761.38 | 48.18 |
| Leak Protect | 0 | 0 | 12 | 0 | 0 | 0.00 | 25.70 | 0.00 | 25.70 | | 28.27 | 0.00 |
| Line Protect | 0 | 0 | 11 | 0 | 0 | 0.00 | 20.00 | 0.00 | 20.00 | | 20.00 | 0.00 |
| 0 | 0 | 37 | 0 | 42436 | 0.00 | 669.40 | 54.77 | 724.17 | | | 809.65 | 48.18 |
| Number of Active Accounts | | | | | | | | | | | | 12 |
| Number of Inactive Accounts | | | | | | | | | | | | 0 |

Route 52 Totals

| | | | | | | | | | | | | |
|------------------------------------|----------|-----------|----------|--------------|-------------|---------------|--------------|---------------|--------|--|---------------|-------------|
| Water | 0 | 0 | 15 | 0 | 13032 | 0.00 | 387.61 | 32.91 | 420.52 | | 420.52 | 0.00 |
| Leak Protect | 0 | 0 | 15 | 0 | 0 | 0.00 | 28.27 | 0.00 | 28.27 | | 28.27 | 0.00 |
| Line Protect | 0 | 0 | 15 | 0 | 0 | 0.00 | 20.00 | 0.00 | 20.00 | | 20.00 | 0.00 |
| 0 | 0 | 45 | 0 | 13032 | 0.00 | 435.88 | 32.91 | 468.79 | | | 468.79 | 0.00 |
| Number of Active Accounts | | | | | | | | | | | | 15 |
| Number of Inactive Accounts | | | | | | | | | | | | 0 |

Route 90 Totals

| | | | | | | | | | | | | |
|------------------------------------|----------|----------|----------|---------------|-------------|-----------------|---------------|-----------------|----------|--|-----------------|---------------|
| Water | 0 | 0 | 8 | 0 | 186030 | 0.00 | 1,866.30 | 123.87 | 1,990.17 | | 2,047.02 | 129.36 |
| 0 | 0 | 8 | 0 | 186030 | 0.00 | 1,866.30 | 123.87 | 1,990.17 | | | 2,047.02 | 129.36 |
| Number of Active Accounts | | | | | | | | | | | | 4 |
| Number of Inactive Accounts | | | | | | | | | | | | 0 |

Report Totals

| | | | | | | | | | | | | |
|---------|---|---|------|----|---|------|-----------|------|-----------|--|-----------|------|
| Garbage | 0 | 6 | 1032 | 23 | 0 | 0.00 | 26,588.50 | 0.00 | 26,588.50 | | 28,284.72 | 0.00 |
|---------|---|---|------|----|---|------|-----------|------|-----------|--|-----------|------|

| Service | Usage | Deposits | Charge | State Tax | Net | Arrears | Balance | Penalty | | | | |
|--------------|-----------|--------------|------------|-----------------|-------------|-------------------|------------------|-------------------|------------|------------------------------------|-----------------|-------------|
| Sewer | 0 | 10 | 1383 | 31 | 8307327 | 0.00 | 82,968.18 | 0.00 | 82,968.18 | 87,400.44 | 1,919.24 | |
| Sprinklers | 0 | 0 | 2 | 0 | 0 | 0.00 | 2.00 | 0.00 | 2.00 | 2.00 | 0.00 | |
| Water | 0 | 31 | 3884 | 49 | 21491001 | 0.00 | 222,895.90 | 18,312.71 | 241,208.61 | 249,012.63 | 3,287.93 | |
| Leak Protect | 0 | 20 | 3504 | 38 | 0 | 0.00 | 8,362.78 | 0.00 | 8,362.78 | 8,663.00 | 0.00 | |
| Line Protect | 0 | 20 | 3481 | 8 | 0 | 0.00 | 4,965.50 | 0.00 | 4,965.50 | 5,106.13 | 0.00 | |
| Service | 0 | 0 | 1 | 11 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 775.00 | 0.00 | |
| Sewer Leak | 0 | 7 | 1206 | 21 | 0 | 0.00 | 3,516.20 | 0.00 | 3,516.20 | 3,700.98 | 0.00 | |
| Sewer Line | 0 | 1 | 342 | 1 | 0 | 0.00 | 478.00 | 0.00 | 478.00 | 524.00 | 0.00 | |
| 0 | 95 | 14835 | 182 | 29798328 | 0.00 | 349,777.06 | 18,312.71 | 368,089.77 | | 383,468.90 | 5,207.17 | |
| | | | | | | | | | | Number of Active Accounts | | 3580 |
| | | | | | | | | | | Number of Inactive Accounts | | 40 |

HTWS Utility District Code Summary Report

| | | | |
|-------------------------------|--------------------------|-----------------------------------|---|
| Cycle(s) | All | Break Report Down | Print Totals Only |
| Customer Type(s) | All | Break Down AddOns By Service Type | <input type="checkbox"/> |
| Service Type(s) | All | Use Reading Factor | <input checked="" type="checkbox"/> |
| Print Code Summary Report For | Historical Billing | Include Immediate Service Charges | <input type="checkbox"/> |
| | | Print Add On Usage | <input type="checkbox"/> |
| Account Number Range | All | Include Inactive Services | <input checked="" type="checkbox"/> |
| Filter By Reporting Groups | <input type="checkbox"/> | Inactive Services To Include | Inactive Services With Arrears Shown In Billing |
| | | Transaction Date Range | 10/1/2025 To 10/31/2025 |
| | | Penalty Amounts To Print | Posted Penalties |

| Service | Rate | Number Active | Number Inactive | Charges | Arrears | Total | Usage | Adjustment Amount | Adjusted Total |
|-----------------------|--------------------------|---------------|-----------------|---------------------|-------------------|---------------------|-------------------|-------------------|----------------|
| GA Garbage | 099 Invalid Code | 7 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |
| | 200 Garbage Residenti | 916 | 20 | \$22,392.00 | \$1,560.56 | \$23,952.56 | | | |
| | 201 Business 1 Per We | 101 | 3 | \$3,683.50 | \$135.66 | \$3,819.16 | | | |
| | 202 Business 2 Per We | 5 | 0 | \$189.00 | \$0.00 | \$189.00 | | | |
| | 203 Business 3 Per We | 3 | 0 | \$102.00 | \$0.00 | \$102.00 | | | |
| | 205 Business 5 Per We | 6 | 0 | \$222.00 | \$0.00 | \$222.00 | | | |
| | | 1,038 | 23 | \$26,588.50 | \$1,696.22 | \$28,284.72 | | | |
| SW Sewer | 012 Rural | 5 | 0 | \$146.86 | \$0.00 | \$146.86 | 17,517 | | |
| | 021 City Inside City | 1,205 | 24 | \$47,604.98 | \$4,432.26 | \$52,037.24 | 5,416,169 | | |
| | 022 City Inside Rural | 6 | 0 | \$115.57 | \$0.00 | \$115.57 | 8,208 | | |
| | 282 TTCC Rural | 1 | 0 | \$35,100.77 | \$0.00 | \$35,100.77 | 2,865,433 | | |
| | | 1,217 | 24 | \$82,968.18 | \$4,432.26 | \$87,400.44 | 8,307,327 | | |
| SP Sprinklers | 300 Sprinklers | 2 | 0 | \$2.00 | \$0.00 | \$2.00 | | | |
| | | | 2 | \$2.00 | \$0.00 | \$2.00 | | | |
| WT Water | 011 City Rural Hartsvill | 9 | 0 | \$620.82 | \$0.00 | \$620.82 | 91,322 | | |
| | 012 Rural Hartsville | 2,102 | 14 | \$108,998.62 | \$3,676.74 | \$112,675.36 | 7,745,175 | | |
| | 013 Rural Macon Co | 184 | 2 | \$10,533.91 | \$708.65 | \$11,242.56 | 775,381 | | |
| | 014 Rural Smith Co | 9 | 0 | \$373.89 | \$0.00 | \$373.89 | 25,057 | | |
| | 015 Rural Sumner Co | 7 | 0 | \$305.10 | \$0.00 | \$305.10 | 19,574 | | |
| | 016 Rural Wilson Co | 18 | 0 | \$945.20 | \$0.00 | \$945.20 | 71,627 | | |
| | 021 City Hartsville | 1,226 | 23 | \$48,453.99 | \$3,418.63 | \$51,872.62 | 5,492,597 | | |
| | 131 City Apartment Rat | 1 | 0 | \$111.78 | \$0.00 | \$111.78 | 6,748 | | |
| | 202 Rural Dry Tap H Ri | 3 | 0 | \$30.24 | \$0.00 | \$30.24 | 0 | | |
| | 242 CastalianSpringsFl | 3 | 0 | \$12,407.71 | \$0.00 | \$12,407.71 | 3,051,576 | | |
| | 252 Rural SouthSide U | 1 | 0 | \$3,413.68 | \$0.00 | \$3,413.68 | 839,743 | | |
| | 264 CordellHull UD Sm | 1 | 0 | \$802.73 | \$0.00 | \$802.73 | 198,232 | | |
| | 272 Rural Lafayette | 1 | 0 | \$0.00 | \$0.00 | \$0.00 | 0 | | |
| | 282 Rural TTCC Hartsv | 1 | 0 | \$35,100.75 | \$0.00 | \$35,100.75 | 2,865,433 | | |
| 521 City Commercial H | 10 | 0 | \$797.48 | \$0.00 | \$797.48 | 111,897 | | | |
| 993 Rural Track Usage | 4 | 0 | \$0.00 | \$0.00 | \$0.00 | 196,639 | | | |
| | | 3,580 | 39 | \$222,895.90 | \$7,804.02 | \$230,699.92 | 21,491,001 | | |
| LK Leak Protec | 001 Residential | 3,028 | 36 | \$7,787.10 | \$287.19 | \$8,074.29 | | | |
| | 002 Commercial | 188 | 2 | \$483.16 | \$13.03 | \$496.19 | | | |
| | 003 Commercial Multi | 18 | 0 | \$92.52 | \$0.00 | \$92.52 | | | |
| | 004 Opt Out | 290 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |

| Service | Rate | Number Active | Number Inactive | Charges | Arrears | Total | Usage | Adjustment Amount | Adjusted Total |
|-------------------|-------------------------|---------------|-----------------|---------------------|---------------------|---------------------|-------------------|-------------------|----------------|
| | | 3,524 | 38 | \$8,362.78 | \$300.22 | \$8,663.00 | | | |
| LP Line Protect | 001 Residential | 930 | 8 | \$4,655.00 | \$127.13 | \$4,782.13 | | | |
| | 002 Commercial | 23 | 0 | \$310.50 | \$13.50 | \$324.00 | | | |
| | 003 Opt Out | 2,548 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |
| | | 3,501 | 8 | \$4,965.50 | \$140.63 | \$5,106.13 | | | |
| SV Service Charge | 004 Bore Fee | 1 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |
| | 016 After Hour Fee | 0 | 5 | \$0.00 | \$375.00 | \$375.00 | | | |
| | 017 Return Check Fee | 0 | 5 | \$0.00 | \$150.00 | \$150.00 | | | |
| | 026 Tampering Fee | 0 | 1 | \$0.00 | \$250.00 | \$250.00 | | | |
| | | 1 | 11 | \$0.00 | \$775.00 | \$775.00 | | | |
| SL Sewer Leak | 001 Residential | 932 | 19 | \$2,190.20 | \$151.83 | \$2,342.03 | | | |
| | 002 Sewer Commercial | 166 | 2 | \$1,079.00 | \$32.95 | \$1,111.95 | | | |
| | 003 Sewer Commercial | 19 | 0 | \$247.00 | \$0.00 | \$247.00 | | | |
| | 004 Sewer Leak OPT C | 96 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |
| | | 1,213 | 21 | \$3,516.20 | \$184.78 | \$3,700.98 | | | |
| LS Sewer Line | 001 Sewer Line Reside | 59 | 1 | \$383.50 | \$32.50 | \$416.00 | | | |
| | 002 Sewer Line Comm | 7 | 0 | \$94.50 | \$13.50 | \$108.00 | | | |
| | 004 Sewer Line Opt Ou | 277 | 0 | \$0.00 | \$0.00 | \$0.00 | | | |
| | | 343 | 1 | \$478.00 | \$46.00 | \$524.00 | | | |
| State Tax | 11 Hartsville Rural | 344 | 0 | \$4,843.69 | \$0.00 | \$4,843.69 | | | |
| | 12 Hartsville City | 2,891 | 35 | \$12,332.59 | \$0.00 | \$12,332.59 | | | |
| | 13 Macon County | 184 | 2 | \$956.49 | \$0.00 | \$956.49 | | | |
| | 14 Smith County | 11 | 0 | \$49.84 | \$0.00 | \$49.84 | | | |
| | 15 Summer County | 7 | 0 | \$28.20 | \$0.00 | \$28.20 | | | |
| | 16 Wilson County | 21 | 0 | \$101.90 | \$0.00 | \$101.90 | | | |
| | | 3,458 | 37 | \$18,312.71 | \$0.00 | \$18,312.71 | | | |
| | Total Taxes | 3,458 | 37 | \$18,312.71 | \$0.00 | \$18,312.71 | | | |
| Penalty | 01 Penalty - Water City | 152 | 21 | \$569.24 | \$0.00 | \$569.24 | | | |
| | 02 Penalty - Water Run | 146 | 16 | \$1,053.69 | \$0.00 | \$1,053.69 | | | |
| | 03 Penalty - Sewer | 145 | 23 | \$524.24 | \$0.00 | \$524.24 | | | |
| | 04 Past Due Fee | 68 | 0 | \$3,060.00 | \$0.00 | \$3,060.00 | | | |
| | | 511 | 60 | \$5,207.17 | \$0.00 | \$5,207.17 | | | |
| | Total Penalties | 511 | 60 | \$5,207.17 | \$0.00 | \$5,207.17 | | | |
| Credit | | 135 | 1 | \$0.00 | (\$22,096.11) | (\$22,096.11) | | | |
| | Report Totals | | | \$373,296.94 | (\$6,716.98) | \$366,579.96 | 29,798,328 | | |

HARTSVILLE/TROUSDALE WATER AND SEWER UTILITY DISTRICT TAP AND CONNECTION FEES

| Tap Sales fye 2025 | 3/4" \$ 2,714.00 | 1" \$ 3,157.00 | 2" \$ 7,463.00 | Sewer/ Residential \$3,000.00 | Sewer/ Commercial \$4,000.00 | Irrigation \$ | Bore Fee 25.00/ft | Total QTY | \$ |
|--------------------|-----------------------|----------------------|-----------------|----------------------------------|---------------------------------|---------------|-------------------|-----------|--------------------|
| 1st qtr | 7 \$18,998.00 | 6 \$18,942.00 | | 3 \$9,000.00 | | | | 16 | \$46,940.00 |
| 2nd qtr | 3 \$8,142.00 | | | 2 \$6,000.00 | | | | 5 | \$14,142.00 |
| 3rd qtr | | | | | | | | 0 | \$0.00 |
| 4th qtr | | | | | | | | 0 | \$0.00 |
| Total YTD | 10 \$27,140.00 | 6 \$18,942.00 | 0 \$0.00 | 5 \$15,000.00 | 0 \$0.00 | 0 | | 21 | \$61,082.00 |

| Connection Fees | City \$ | Rural \$ | Hydrants \$ | Total \$ |
|------------------|----------------------|----------------------|-----------------|------------------------|
| 1st qtr | 68 \$5,100.00 | 58 \$4,350.00 | | 126 \$9,450.00 |
| 2nd qtr | 17 \$1,275.00 | 17 \$1,275.00 | | |
| 3rd qtr | | | | |
| 4th qtr | | | | |
| Total YTD | 85 \$6,375.00 | 75 \$5,625.00 | 0 \$0.00 | 160 \$12,000.00 |

008-City
009-Rural

**HTC WATER & SEWER UTILITY DISTRICT
WATER USAGE SEWER BILLING EXEMPTION, PARTIAL-DISCHARGE, AND AGRICULTURAL
WATERER POLICY**

1. PURPOSE

This policy establishes the criteria and procedures for sewer billing exemptions or adjustments for:

- Full-use/no-discharge commercial or industrial customers,
- Partial-discharge customers whose processes return only a fraction of water to the sewer system,
- Agricultural and livestock operations where water used for animal hydration or agricultural activity does not return to the sanitary sewer system.

2. BACKGROUND

HTC Water & Sewer normally bills sewer usage at 100% of metered water consumption. Some users, including manufacturers, cooling systems, agricultural users, and livestock waterers, do not return all or any water to the sewer. This policy ensures customers are billed accurately for the water actually introduced into the sewer system.

3. ELIGIBILITY CATEGORIES

A. FULL-USE / NO-DISCHARGE CUSTOMERS

Eligible when 100% of water is:

- Incorporated into products (e.g., concrete manufacturing, product mixing, irrigation),
- Consumed, evaporated, or contained,
- Used in processes with no drain connections.

B. PARTIAL-DISCHARGE CUSTOMERS

Eligible when only a portion of used water reaches the sewer, such as:

- Cooling systems,
- Rinse or washdown systems,
- Recycling or closed-loop systems.

C. AGRICULTURAL & LIVESTOCK WATERERS

Eligible when water is used for:

- Livestock hydration (e.g., cattle waterers),
- Agricultural operations where water is absorbed into soil, consumed by animals, or dissipated,
- Poultry houses, barns, animal husbandry operations.

Livestock/agricultural customers must demonstrate:

- Water does not drain into sanitary sewer,
- No floor drains, wash pads, or equipment discharge lines connect to sewer,
- Animal or agricultural areas are not tied into any sewer infrastructure.

4. METERING AND MEASUREMENT REQUIREMENTS

HTC may require:

- A. Sewer Discharge Metering – for partial discharge facilities.
- B. Dedicated Process Meters – to isolate water used in non-sewered systems.
- C. Agricultural/Livestock Meters – separate meter for barns, waterers, troughs, irrigation, or agricultural structures.
- D. Calculation Methods – If metering is impractical, HTC may allow engineering calculations, production logs, animal-use consumption estimates, or agricultural usage charts.

5. BILLING STRUCTURE

- A. Full-Use Customers: Sewer charges may be reduced to zero.

- B. Partial-Discharge Customers: Only the measured or calculated discharge volume is billed.
- C. Agricultural/Livestock Waterers: Sewer billing removed for all water verified as non-sewer returning.
- D. Minimum Sewer Fees: A base sewer fee may be charged if sewer service is available.

6. APPLICATION REQUIREMENTS

Applicants must submit:

- Sewer Billing Adjustment Application,
- Description of operations and water flow,
- Facility diagrams,
- For agriculture: photos of animal watering areas, barn layout, and confirmation of no sewer tie-in,
- Permit additional inspections.

7. REVIEW & APPROVAL

HTC staff conducts an inspection and submits a recommendation to the Board. Final approval rests with the Board.

8. ONGOING COMPLIANCE

Customers must:

- Maintain meters,
- Report operational changes,
- Allow inspections,
- Re-verify annually.

9. ANNUAL RENEWAL

All exemptions must be renewed annually. HTC may revoke exemptions at any time if conditions change.

10. VIOLATIONS

Failure to comply may result in:

- Revocation of exemption,
- Retroactive sewer billing,
- Penalties.

11. POLICY AMENDMENT

HTC may revise or repeal this policy at any time.